



Titchfield Neighbourhood Plan - Consultation Statement

(Item 2)

This consultation statement has been prepared to fulfil the legal obligations of the Neighbourhood Plan, regulation 20.

- It contains details of the persons and bodies who were consulted about the plan.
- It explains how they were consulted
- It summarises the main issues and concerns raised by persons consulted
- It describes how these issues and concerns have been considered and where relevant addressed.

Initial consultation

We searched the web to find examples of other people's plans and consultation, especially those whose areas were similar to ours. We downloaded a guide from the Town Planning Institute. We also used the Locality Road Map and worksheets for planning and attended a Locality training session.

The ways we consulted the residents

- TV programme
- 3 newspaper articles
- Monthly parish magazine
- Bi-monthly newsletter to over 700 people via e mail
- Door step flyers to 1000 residents every open meeting x 4
- Very active website where debates continue on footpaths, roads, parking etc



- Posters in empty shop window
- Open meetings
- Questionnaires
- Talking to various local groups
- Table at church fete x 3 and at Christmas events
- Opinion canvassing of business

(see appendices to Neighbourhood Plan for evidence)



Aims of THE NEIGHBOURHOOD PLAN consultation process

- To involve as many of the community as possible throughout the development of the plan so that the plan is informed by the views of local people and stakeholders
- To ensure that consultation events take place at critical points in the process
- To engage with as wide range of people as possible using a variety of approaches and communication and consultation techniques
- To ensure that the results of the consultation were fed back to local people as soon as possible after the consultation events

How the Neighbourhood Plan Developed

- The Titchfield Neighbourhood Forum started out as a sub-committee of the Titchfield Village Trust (TVT). In October 2015 comments, complaints, and suggestions were made by residents to TVT regarding the village and the surrounding related areas. The Trust asked TVT member, Ann Wheal, to set up a working party to look at the issues. Eight people joined the group at the first informal meeting on Thursday October 20th, 2015. They met monthly after that until January 2016 when a Neighbourhood Plan (NP) was suggested as the best way to influence current and future developments in the area so that Titchfield would become the village that its inhabitants want it to be. A Forum was formed, consisting of 25 members from a cross-section of residents. These were recruited via word-of-mouth, article in the Parish Magazine, following the first Open meeting and general conversations around the village including in the local pub.
- The starting point was to define the area that would be covered by the Plan. This took some time but was finally agreed after discussions with FBC. Then the views of residents were canvassed. Over 500 questionnaires were sent to residents, businesses and local groups. 152 [questionnaires](#) were returned. These were analysed and the [results published](#) and presented at a [meeting](#) of the Forum in February 2016.

- The results of the survey have been key factors in the development of the Neighbourhood Plan. Since January 2016 there has been much activity. Sub-groups of the Forum have worked on specific topics. There have been 5 public meetings and there have been obvious changes within the village and surrounds. For example, Titchfield entered the Britain in Bloom Competition. More details are to be found on the Forum's website:

<http://www.titchfieldmatters.org.uk/>

The background to our consultation on the Neighbourhood Plan

Timetable of consultation events

date	activity
1. Dec 2015	Questionnaire circulated to 500 residents inc. youth club, school, local societies and general public
2. 13.01.16 - 28.04.16.	Following questionnaire working parties and forum set up
3. 14.05.16.	Church fete - information of forum activities and discussion with residents
4. 15.08.16	Meeting with councillors
5. 19.09.16	Disability audit and consultation
6. 30.10.16.	Open meeting for all residents (between 70/90 attended), consultation on all working party areas with responses by post-it notes and public questioning forum members
7. 04.11.16.	Sorting responses from open meeting and executive meeting to decide on actions
8. 26.11.16.	Talk to women's group at church
9. 03.01.17	Television and newspaper interview
10. 14.01.17	Talk to patient participation group at surgery
11. 02.02.17	Meeting with Parish Council representative regarding accessibility
12. 30.03.17.	Consultation with chairman of the Titchfield Village Trust
13. 10.04.17.	Meeting with councillors
14. 8.04.17	Consultation with garden centre manager re development of Abbey entrance
15. 18.05.17.	Church Fete distribution of housing questionnaire to public and discussions
16. 23.06.17	Newspaper interview
17. 02.07.17	Open meeting for all residents (over 100 attended), on housing policies and development. Traffic public questionnaire produced and completed; forum members available for discussion
18. Sept 2017 - May 2017	Shop window displays in High Street
19. From autumn 2016	Bi-monthly newsletters to over 700 via e mails
20. 02.01.18	Open meeting on housing development (over 90 attended). Questionnaire on development and individual discussion

The results of all questionnaires and post-it note comments were published on the website, in the newsletters and in the Parish Magazine

Who was consulted

- List as above
- Forum members
- Residents of Neighbourhood Plan
- Children from local primary school
- Local community and village groups
- Local charities
- Local churches
- Local business
- Local professions - doctors, chemist
- Local schools, youth club and groups using community centre
- Titchfield Village Trust
- Local councillors, both borough and county council
- FBC Planning Department
- HCC Footpath Advisor
- Schools Advisor (Walking to School)
- AECOM
- Locality
- Planning Consultant
- Locality Health Check Advisors
- Strategic Environment Agency
- Historic England
- FBC Conservation Officer
- Critical Readers



In order to try to reach as many residents as possible from all walks of life and socio-economic backgrounds, in addition to the above we:

- Did a leaflet drop to all houses in the village four times using an easy to read and understand flyer
- We were part of a 20 minute local tv programme of Titchfield Neighbourhood Forum and Plan
- Did two newspaper interviews
- Put up flyers and posters in local shops
- Had Open Days with large banner to publicise events
- Organised a fun health day

Consultation on the neighbourhood area

As part of our application for the neighbourhood boundary area to be designated by Fareham Borough Council we first consulted the residents for their comments.

Developing of vision objectives:

'to make Titchfield a place to go to rather than go through'

'to make Titchfield a better place to live, work and play'

Consulting on issues and options

We have had 4 surveys - general, housing, public open spaces, traffic. We also used a voting form for the residents to vote on our housing policy. We have also used post-it notes to gather comments. Again, the website has been valuable in providing comment on a variety of issues. Results published on website, newsletter and Parish Magazine.

Pres-submission of consultation of publicity

On page 7 is page one of the flyer for the pre-submission consultation period which was delivered to every house in the Boundary Plan area. This flyer was colourful and had pictures for illustration. Posters were produced and displayed in shop and house windows; the information put on the website; in the newsletter and in the Parish Magazine. The results were similarly promoted.

Any issues and concerns raised during consultation

Traffic and parking was a major concern including accessibility, road crossing and speed of traffic. Traffic - see Neighbourhood Plan section 'Getting Around'. As a result of the consultation, a working party of the forum met regularly to identify problems and propose a number of solutions to traffic problems.

Pedestrian accessibility - Verbal comments and observation on lack of accessibility around the village resulted in an accessibility audit taking place and relevant groups were consulted - GP Surgery, The Church, The School and parents on improvements that could be made especially for those with a disability, those with impaired mobility and parents with young children. Later it was pointed out by a resident that there appeared to be no access for the disabled. Communication with FBC resulted in this being addressed.

Housing - From the housing survey it was noted that the residents wanted more low-cost housing with access to village amenities. As a result of this, housing working group was set up; available sites in the village assessed, reports written and consultation with Fareham Borough Council draft local plan initiated. Residents also wanted the Forum to object to proposed new housing development that went against the policies of the Neighbourhood Plan and to advise them on the best way for them to object to proposed developments both now and in the future.

Environment - At the Open meetings there was a strong interest of residents on an improved environment and play facilities for the future. Two groups set up to investigate replacing out-date play equipment; improved canal path; access to the beach; auditing of footpaths and possibility of a creating cycle route. In addition, controls on parking for new homes and environmentally friendly buildings were suggested. From meetings with parents and the HCC representative it was apparent that there should be more encouragement for children to walk to school.

Presentation - to enhance the presentation of the village and to preserve the historic nature of the village, working party was set up. One of the outcomes of this group was that the village took part in Britain in Bloom. Other future plans are to look at street signage in the village; to develop further the emblem to signify the village history; to investigate the possibility of improving the Titchfield Abbey entrance and to record the history of some of the historic houses.

Public Consultation - The Plan has now moved to the public consultation stage. Promotion of this stage will be via local newspaper articles and magazines, 1500 flyers delivered to every house in the Neighbourhood Plan area, flyers left at strategic points in the village such as local pubs, the GP surgery and shops, posters in shop windows and houses, The Forum made Powerpoint presentation at the TVT meeting. The Plan will be available as noted on the flyer below:

Ann Wheal, Chair, Titchfield Neighbourhood Forum, July, 2018.

TITCHFIELD NEIGHBOURHOOD PLAN



This is your chance to look at the Plan and tell us what you think?

You can see the Plan:

- on our website www.titchfieldmatters.org.uk
- at the following Open Meetings:

Parish Rooms	Fri. 27.07.2018.	9.30 am- 11.30 am
On village green	Wed. 01.08. 2018.	10 am - 12 noon
On village green	Fri. 10.08.2018.	2.00 pm - 4 00 pm
On village green	Sat. 25.08.2018.	9.30 am- 11.30 am
Titchfield Festival Theatre (<i>by kind permission of the Theatre</i>)	Tues. 04.09.2018.	7 pm - 9 pm

You can comment:

- ✓ on our website www.titchfieldmatters.org.uk
- ✓ or leave a note in the box in Daisey B's
- ✓ or talk to someone at an open meeting

WE MUST HAVE YOUR COMMENTS BY

10th September